

Undergraduate Student Internships

The Legal Aid Society has academic year (Fall and Spring semester) and summer internship opportunities for undergraduate students.

Undergraduate student interns assist Legal Aid attorneys and staff in representing individuals and families in adversarial proceedings in D.C. Superior Court and before a variety of public agencies. Typical undergraduate intern assignments include answering telephone inquiries from persons seeking legal assistance by providing them with information about Legal Aid's services and/or referral information to other service providers; filing court documents; greeting potential clients who come to Legal Aid for assistance; serving subpoenas; retrieving and reviewing documents from government agencies; reviewing and organizing legal files; drafting correspondence; and, summarizing intake interviews. Undergraduate student interns may have the opportunity to observe court proceedings. Undergraduate student interns also are responsible for administrative duties.

Summer interns are expected to work full time for a minimum of 10 weeks. Academic year interns are expected to work at least 12 hours per week, to be arranged according to their schedules.