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Date

FOIA Officer – Oluwasegun Obebe

D.C. Department of Corrections

Office of the General Counsel

2000 Fourteenth Street, NW, 7th Floor

Washington, D.C. 20009

Dear Mr. Obebe:

I am writing to request a copy of an official D.C. Jail record that shows my release date from my incarceration. I understand that this record is usually either my Release Record or a Jail & Community Corrections System (JACCS) print out. Here is the necessary information for you to retrieve my record:

Name:

PDID #:

DCDC # (if known):

Approximate Dates of Incarceration:

Facility where Incarcerated:

Please email the record to me or mail it to me at the following address:

Thank you.

Sincerely,